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Minutes, College of Arts & Sciences Faculty Meeting, May 7, 1956

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April 27, 1956

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MEMORANDUM

TO : All Members of the Faculty

From : Chairman, Faculty Administration Committee

Subject: Committee Nominations

The Faculty Administration Committee has nominated the following for membership and terms as indicated on the Committees indicated below. Election will be at the next regular Faculty Meeting, May 7, 1956.

1. FACULTY ADMINISTRATION COMMITTEE

1 Member-At-Large for a 3 year term to replace Mr. Dan Thomas:

Mr. Theodore Darrah
Miss Geneva Drinkwater*

Mr. Wilson

Present membership is as follows:

	Dean French, Chairman	
	President McKean	
	Mrs. Campbell	(1958)
	Mr. Carroll	(1957)
	Mrs. Hansen	(1958)
	Mr. Johnson	(1956) *
	Miss Ortmayer	(1957)
Member-at-large	- Mr. Greenfield	(1958)
Member-at-large	- Mr. Stone	(1957)
Member-at-large	- Mr. Thomas	(1956)
(Appointed by President -Member-at-large-)	Mr. Fort	
	* Mr. Greenhut	(1959)

2. JOINT COMMITTEE (Trustees, Students, Faculty)

1 Member for a term of 2 years to replace Mr. John Carter:

Mr. John Ross*
Mr. Wilbur Dorsett

Present membership is as follows:

Mr. Carter	(1956)
Mr. Johnson	(1957)
Mr. Carroll	(Elected by and from the Faculty-Administration Committee)

3. STUDENT FACULTY DISCIPLINE COMMITTEE

2 Members for a term of 2 years each to replace Mrs. Dean and Mr. Greenfield

Mrs. Kelly
Miss Dorsey*

Mr. James Russell*
Mr. Alex Waite

Mr. Evans

Present membership is as follows:

Dean French, ex officio (Chairman)	
Dean Day	" "
Dean Justice	" "
Mr. Gormsen	(1957)
Miss Drinkwater	(1957)
Mr. Greenfield	(1956)
Mrs. Dean	(1956)

4. FACULTY COMMITTEE ON ADMISSIONS, ACADEMIC STANDING, AND SCHOLARSHIP AND FINANCIAL AID

2 Members for a term of 3 years each to replace Mr. Mendell and Mr. Stone

Mr. Allen	Mr. Gormsen
Mr. Hellwege	Miss Packham

Present membership is as follows:

Dean French, Chairman	Mr. Stone	(1956)
Miss Koehler, Secretary	Mr. Mendell	(1956)
Dean Justice	Mr. Stock	(1957)
Dean Day	Miss Drinkwater	(1957)
Mr. Rich	Miss Shor	(1958)
Mr. Tiedtke or his delegate	Mr. Lewis	(1958)

Additional nominations for any elective committee may be made from the floor of the Faculty Meeting.

5. The Faculty will nominate and elect a member of the Faculty-Review Committee for a term of 5 years, and one alternate for a term of one year, to replace - respectively - *Mr. George Saute'* *Miss Packham*
Mr. Paul Vestal and Mr. George Saute'

Nominees must be "full professors on tenure..." The alternate "(should not be in the same department represented by the other Committee Members." "No member may be elected to succeed himself."

The present membership is as follows:

Mr. Mendell	(1957), Chairman
Miss Ortmayer	(1958)
Mr. Stone	(1959)
Mr. Carter	(1960)
Mr. Vestal	(1956)
Mr. Saute',	Alternate 1955-56

Please note that the Faculty By-Laws do not permit a member to succeed himself except on the Joint Committee of Trustees, Faculty and Students. Also, no member of the Faculty may serve on more than three standing committees at any one time.

6. Nominations by the President to the Advisory Committee to replace Mr. Darrah for a three year term are:

Mr. John Carter. * *Mr*
Mr. Alex Waite

Present membership is as follows:

Mr. Darrah	(1956)
Miss Ortmayer	(1957)
Mr. Bradley	(1958)

7. All other committees are appointed by the President.

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TENTATIVE SCHEDULE - 1956-57

<u>PERIOD</u>	<u>COURSE</u>	<u>ALTERNATING COURSE</u>	<u>INSTRUCTOR</u>
<u>ART</u>			
E-F	131f-132w-133s		Anderson
C-D	151f, 152w, 153s	(Sem. 4 hrs. per wk.)	Ortmayer
E-F	151f, 152w, 153s	(Sem. 4 hrs. per wk.)	Ortmayer
B	219w	(267w)	
C	226f; 226w; 226s		
C-D	231f-232w		Anderson
C-D	232w-233s		Anderson
C-D	254f, 255w, 256s		Ortmayer
E-F	254f, 255w, 256s		Ortmayer
A-B	271f, 272w, 274s		
C-D	304f, 305w, 306s		Ortmayer
B	311f, 313s	(321f, 323s)	
C-D	331f, 332w, 333s		Anderson
C-D	351f, 352w, 353s	(Sem. 4 hrs. per wk.)	Ortmayer
E-F	351f, 352w, 353s	(Sem. 4 hrs. per wk.)	Ortmayer
A-B	373f, 374w, 375s		
Arr.	411f, 412w, 413s		Staff

<u>BIOLOGY</u>			
C2, C1-D1	104f-105w-106s		Shor, Vestal
D2, C1-D1	104f-105w-106s		Shor, Vestal
B2, E1-F1	207f-208w-209s		Vestal
B1, E1-F1	315s	(316s)	Shor
A1, E1-F1	323f-324w-325s		Shor
B1, E1-F1	327f, 328w	(308f, 363w)	Shor
S	336f-337w-338s	(436f-437w-438s)	Shor, Vestal

BUSINESS ADMINISTRATION AND ECONOMICS

Business Administration

A	204f-205w		Evans
B	204f-205w		Evans
B	207s		Welsh
D	208f; 208s		Welsh
C	307f		Evans
C	308s		Welsh
B	311f		Welsh
A	311w		Welsh
B	314s		Evans
C	314s		Evans
B (M, Th)	317f-318w-319s	(Sem.)	Magoun
F2	317f-318w-319s	(Sem.)	Magoun
A	322f-323w		
S	325w-326s	(Sem.)	Peterson
C	335w		Evans
C	401f		Welsh
B	402w		Welsh
E	409w		Greenhut
A	409s		Evans

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Economics

B	211f-212w	
D	211f-212w	<u>Greenhut</u>
C	211w-212s	
D	2143s	
E	303f	<u>Greenhut</u>
D	305w	Welsh
E	309s	<u>Greenhut</u>
B	321f	Peterson
S	327f, 328w, 331s (Sem.)	
S	401f, 402w, 403s (Sem.)	<u>Greenhut</u>
D	422f	
D	431s	<u>Greenhut</u>

Secretarial Courses

D1 (T,Th)	161f-162w-163s (Sem.)	Magoun
D2	164f-165w-166s (Sem.)	Magoun
E2	261f-262w, 263s (Sem.)	Magoun
E1	264f-265w, 266s (Sem.)	Magoun

CHEMISTRY

C2	105f-106w-107s	Carroll
	Lab: M,T,orW 1:30-5:00	
C (M,W)	201f-202w-203s	Hellwege
	Lab: M,W 2:00-4:00	
A (M,F)	311f-312w-313s	Carroll
	Lab and one add'l class hour to be arranged	
B (M,T,Th)	405f-406w-407s	Hellwege
	Lab: Sat. 8:30-1:00	

Other advanced courses offered by arrangement according to demand.

EDUCATION

B	204f; 204w	Russell
G	229w	
B	233s	<u>Packham</u>
G (W)	305f (Sem.)	Packham
G	309s	Shor
G	310f	McDowall
A	324f	Packham
A	351w	Packham
A	404s	Packham
E	411f	Packham
Arr.	414-415-416 (w or s)	Packham

ENGLISH

A2	111f-112w-113s ($\frac{1}{2}$ course)	Koontz
B	111f-112w-113s ($\frac{1}{2}$ course)	Koontz
B2	111f-112w-113s ($\frac{1}{2}$ course)	Rowland
C2	111f-112w-113s ($\frac{1}{2}$ course)	Dorsett
D2	111f-112w-113s ($\frac{1}{2}$ course)	Rowland, Dorsett
E1	111f-112w-113s ($\frac{1}{2}$ course)	

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F1	111f-112w-113s ($\frac{1}{2}$ course)	Mendell
A2	114f-115w-116s ($\frac{1}{2}$ course)	
B2	114f-115w-116s ($\frac{1}{2}$ course)	Granberry
C2	114f-115w-116s ($\frac{1}{2}$ course)	Koontz, Stock
D2	114f-115w-116s ($\frac{1}{2}$ course)	
E1	114f-115w-116s ($\frac{1}{2}$ course)	Stock
B	203f, 204w, 205s	Mendell
E	203f, 205s	Dean
C2	231f, 232w, 233s ($\frac{1}{2}$ course)	Granberry
D	261w, 262s	Stock
A	281f	Rowland
C	282w	Koontz
A	283s	Rowland
E	301f	Mendell
E	303w, 304s	Rowland
B	317f, 318w, 319s	Dorsett
D	317f, 318w, 319s	Dean
C	332w, 333s	Stock
D	351w, 352s (355w, 356s)	Mendell
B	361w (313w)	Dean
D	365f	Stock
E	366f	
F	367f, 368w, 369s	Granberry
Arr.	467f, 468w, 469s	Granberry

FRENCH

B	101f-102w-103s	Fischer, Grand
F	101f-102w-103s	
A	201f, 202w, 203s	Grand
E	201f, 202w, 203s	
D	371f, 372w, 373s	Grand, van Boecop
S	402w	van Boecop

GEOGRAPHY

C	201f, 202w, 203s (204, 205, 206)	Wilson
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GEOLOGY

A, E2-F2	101f-102w-103s	Wilson
B	204f, 205w, 206s	Wilson
Lab: to be arranged		

GERMAN

A	101f-102w-103s	Fischer
D	201f, 203s	Fischer
F	202w	Fischer
S	251f, 252w, 253s	Fischer

Advanced courses as offered in catalog to be arranged.

GOVERNMENT

A	201f	
B	201s	

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A	337s
B	347w
B	348f
S	361f-362w-363s (Sem.)
A	456w

HISTORY

B	104f	Drinkwater
A	104s	Drinkwater
E	107f	Bradley
B	107w	Bradley
D	107s	Bradley
C	109f	Bradley
D	109w	Bradley
B	109s	Bradley
A	110f, 111w	Smith
C	221f, 222w, 223s	Drinkwater, Smith
C	241f, 242w, 243s	Smith, Hanna
B	304w, 305s	Drinkwater
S	311f, 312w, 313s (Sem.)	Drinkwater
A	357s	Smith
A	358f	Hanna
C	359w	Smith
S	364f-365w-366s (Sem.)	Smith

MATHEMATICS

B	100f (Sem.)	Gormsen
B	101f, 101w	Saute', Gormsen
A	102w	Saute'
B	102s	Gormsen
B	201w, 201s	Saute'
D	211f, 212w, 213s	Saute'
D	311f, 312w, 313s	Gormsen
Arr.	404f, 405w, 406s (431f, 432w, 433s)	Gormsen

MUSIC

D2	104f-105w-106s (Sem.)	Carter
D1	107f-108w-109s (Sem.)	Hufstader
S	111f-112w, 111w-112s (Sem.)	Hufstader
F (Th)	127f-128w-129s (Sem.)	Rosazza
F (M)	147f, 148w, 149s (Sem.)	Carter
C2	214f-215w-216s (Sem.)	Carter
C1	217f- (Sem.)	Carlo
E1	218w- (Sem.)	Carlo
C1	219s (Sem.)	Carlo
A2	224f-225w-226s (Sem.)	Carlo
Arr.	227f-228w-229s (Sem.)	Rosazza
C1	301f-302w (Sem.)	Carter
C1	306s (Sem.)	Carter
B (M, Th)	307f- (Sem.)	Carlo
F2	308w (Sem.)	Carlo
B (M, Th)	309s (Sem.)	Carlo
D (W, F)	314f-315-316s (Sem.)	Hufstader

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F (F)	329w (Part II) (Sem.)	Moore
F (W)	336f (Sem.)	Hufstader
S	339s (Part II) (Sem.)	Carlo
F (M)	347f, 348w, 349s (Sem.)	Carter
Arr.	357f-358w-359s (Sem.)	Hufstader
Arr.	401f (Sem.)	Carter
Arr.	405w (Sem.)	Carter
Arr.	414f-415w-416s (Sem.)	Hufstader
Arr.	427f-428w-429s (Sem.)	Hufstader
Arr.	457f-458w-459s (Sem.)	Hufstader

Non-music majors may arrange for private instruction in Music at the Conservatory office.

PHILOSOPHY

A	201w, 202s	Fort
B	203f	Stone
C	203w, 203s	Stone
C	221f	Fort
B	223w	Stone
C	305f	Stone
B	308s (309)	Stone
C	325s (206)	Fort
S	343s (Sem.)	Fort
C	345w	Fort
S	401f, 402w, 403s (Sem.) (404, 405, 406)	Stone

PHYSICAL EDUCATION

B	372f (362f)	McDowall
B	373s (363s)	McDowall

PHYSICS

A (M, T, Th, F)	101f-102w-103s	Thomas
Lab: Thurs. Evening		
D (M, T, Th, F)	101f-102w-103s	Ross
Lab: Tues. Evening		
C2	201f-202w-203s	Thomas
Lab: 3 hrs. per week 2:00-5:00 (T, W, or Th)		
B (M, T, Th, F)	314f-315w-316s	Ross
Lab: to be arranged		
S	317f-318w (Sem.)	Thomas
Arr.	401f, 402w, 403s	Ross

PSYCHOLOGY

A	111f	Fort
C	201f	Waite
E	201f	Russell
A	201w	Waite
E	201w	Russell
A	201s	Russell
E	201s	Waite
B	204f; 204w (See Educ. 204f; 204w)	Russell
B	205s (See Soc. 205s)	Greenfield

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D	208f;208s	Welsh
S	254f-255w (Sem.)	Fort
B	303w	Waite
A	306s	Waite
S	317f-318w-319s (Sem.)	Russell
A	351w (See Educ. 351w)	Packham
B	361f	Waite
S	401f-402w-403s (Sem.)	Waite
A	404s (See Educ. 404s)	Packham
C	410s	Russell

RADIO

E	241f, 242w, 243s ($\frac{1}{2}$ course)	Frutchey
Arr.	341f-342w-343s ($\frac{1}{2}$ course)	Frutchey

RELIGION

C	227f;227s	Darrah
C	229w	Darrah

SOCIOLOGY AND ANTHROPOLOGY

E	201f-202w	Greenfield, Lewis
F	201f-202w	Greenfield, Lewis
B	201w-202s	Greenfield, Lewis
B	205s (See Psych. 205s)	Greenfield
B	208f	Lewis
A	208s	Lewis
C	301w-302s	Greenfield
A	309f	Lewis
D	413s	Lewis
S	414f, 415w, 416s (Sem.)	Greenfield

SPANISH

B	101f-102w-103s	Knight
D	101f-102w-103s	
A	201f, 202w, 203s	Knight
E	201f, 202w, 203s	
F	321f, 322w, 323s	
B	364f-365w-366s	Campbell
C	367f, 368w, 369s	Campbell
D	413f, 414w, 415s	Campbell

SPEECH

A	101f;101s	Allen
D	101f	Kelly
B	101f;101w;101s	Kelly
D	101w	Allen
C	102w	Kelly
C	312s	Kelly

THEATRE ARTS

B	121f-122w	
C	121w-122s	Allen
B	151f-152w	Allen
B	251f;251w	Dearing
E-F	261f;261w;261s	
C	304w-305s	Dearing
B	401s	Dearing

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ROLLINS COLLEGE

MEMORANDUM

TO The Faculty
FROM Dorothy I. Koehler, Secretary

There will be a regular faculty meeting at 4:30 P. M. on
Monday, May 7th, in the Morse Gallery of Art.

The agenda will include election of faculty members to Standing
Committees.

*Board of Editors
for Rollins Press - joint adventure
(to be elected soon)
NY UP Press*

*Friday May 18th
R.S.D.*

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B 8:46

MINUTES OF THE FACULTY 1955-56

The eighth meeting of the Rollins College Faculty was held at 4:30 P.M. on Monday, May 7th, in the Morse Gallery of Art with the following members present: Mr. McKean, Mr. Allen, Mr. Anderson, Miss Arnold, Mrs. Blasick, Mrs. Campbell, Mr. Darrah, Miss Day, Mrs. Dean, Mr. Dorsett, Miss Dorsey, Miss Drinkwater, Miss Emerson, Mr. Evans, Mr. Farrar, Mr. Fort, Mr. Gormsen, Mrs. Graham, Mrs. Grand, Mr. Greenfield, Mrs. Hansen, Mr. Hellwege, Mr. Johnson, Mrs. Knight, Miss Koehler, Mrs. Koontz, Mr. Lewis, Mr. Lowrie, Mrs. Magoun, Mr. Mendell, Mr. Nyimicz, Miss Ortmayer, Miss Packham, Mr. Rich, Mr. Rosazza, Mr. Ross, Mr. Rowland, Mr. Saute', Mr. Scott, Mr. Shelton, Mr. Silins, Miss Shor, Mr. Smith, Mr. Stock, Mr. Stone, Mr. Thomas, Mr. Tiedtke, Mr. Vestal, Miss Weaver, Mr. Welsh, Mr. Wilson, Mr. Yessin.

Mr. McKean called the meeting to order. He announced that in a joint venture with the New York University Press, a Rollins College Press would be set up. Mr. McKean will appoint a Board of Editors and manuscripts must be acceptable to our Board of Editors as well as the Board of Editors of the New York University Press.

Mr. McKean left the meeting and Mr. Mendell was elected to serve as chairman pro tem.

Mr. Mendell announced that Conrad Bollinger, President of the Freshman Class, had requested permission to speak to the Faculty concerning Freshman Skip Day. On motion of Mr. Vestal, it was voted to hear him.

Conrad reported that plans were underway for a freshman Skip Day on May 18th. Since some faculty were in favor of it and excused the students and others did not grant excuses, some students felt they could not participate in the Skip Day. He had come to ask the faculty if some conclusion could be reached as to whether the freshmen should have a Skip Day. Conrad left the meeting.

On motion of Mr. Johnson, it was voted that the Faculty approve a Freshmen Skip Day on May 18th and that freshmen would be excused from classes on that date.

Mr. Mendell announced the Faculty Review Committee would meet that evening and any member who wished to make a statement to the Committee should so notify him.

At the request of Mr. McKean, Mr. Mendell announced that Rollins College had been invited by the American University at Cairo to nominate a student to participate in the Junior Year abroad program year after next.

Mr. Mendell read a letter from Dorothy Wright requesting permission to complete degree requirements in the 1956 Summer Sessions. On motion of Mr. Stock, it was voted to approve her request.

Mr. Mendell reported that the Student Deans and the Registrar recommended that Senior classes end after the last class on Saturday, May 26th, and that undergraduate classes end at 1:00 P.M. on Thursday, May 31st. On motion of Mr. Vestal, it was voted to approve the recommendation.

Election of members to Standing Committees was held. The following were elected:

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- (1) Faculty Administration Committee:
One Member-At-Large for a 3 year term: Miss Geneva Drinkwater
- (2) Joint Committee:
One member for a term of 2 years: Mr. John Ross
- (3) Student Faculty Discipline Committee:
Two members for a term of 2 years each: Miss Sara Jane Dorsey
Mr. James Russell
- (4) Faculty Committee on Admissions, Academic Standing, and Scholarship and Financial Aid:
Two members for a term of 3 years each: Mr. Svend Gormsen
Miss Audrey Packham
- (5) Faculty Review Committee:
One member for a term of 5 years: Mr. George Saute'
One alternate for a term of one year: Miss Audrey Packham
- (6) Advisory Committee:
One member for a term of 3 years: Mr. John Carter

It was agreed that Mr. McKean should appoint a committee to work on the Faculty-Senior Show.

On motion of Mr. Saute', the meeting adjourned at 5:40 P.M.

Dorothy I. Koehler
Secretary

(Please report in writing any corrections to the secretary.)